

**GREENWOOD METROPOLITAN DISTRICT
MINUTES OF THE MARCH 24, 2021
REGULAR MEETING**

The Regular Meeting of the Greenwood Metropolitan District Commission was held Wednesday, March 24, 2021, at 3:00 p.m., in the Commission Room of Greenwood Metropolitan District's Emmett F. Brooks Facility, 124 Metro Drive, Greenwood, SC 29646.

In Attendance:

Commissioner Tim Burke, Chairman	Jeff Chapman	Roy Hemphill
Commissioner Bob Haynie, Vice Chairman	Lisa Hornyak	Donna Rhodes
Commissioner Byron W. Smith, Secretary	Wayne Daniel	DJ Miller
Commissioner Henry Watts	Marsha Meyer	Lori Napper
Commissioner Mike Monaghan	Tony Williamson	Bonnie McManus
Commissioner Art Bush		Marion Boone

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- I.** Chairman Burke called the meeting to order and gave the statement of compliance with the notification provisions of the Freedom of Information Act. Chairman Burke welcomed everyone in attendance.
- II. QUORUM:**
All Commissioners were in attendance.
- III.** Commissioner Watts gave a word of prayer.

Receive and Open Bids for the Automatic Tank Gauging & Leak Detection System

Vendor:	Bid Amount:
MECO of Augusta	\$25,719.59
United Pump and Controls	\$55,313.16

Chairman Burke said staff will review the bids and General Manager Chapman will make his recommendation at the next Commission Meeting, April 14, 2021.

- IV. APPROVAL OF MINUTES:**
March 10, 2021 – Regular Meeting Minutes
Commissioner Watts made a motion to approve the minutes as submitted. Vice Chairman Haynie seconded the motion. Motion passed unanimously.
- V. BUSINESS:**
Consideration of Cityworks Annual License:
. Commissioner Watts asked if GMD would be able to operate should Cityworks malfunction. General Manager Chapman said Cityworks does not control the plants, nor payroll. It is more of an internal reporting and work order system. It would not shut GMD down.

Director Davis said Cityworks is used in work order management, asset management, and every area of the company uses it. Monthly reports are also generated from the Cityworks data. It is a program that uses GIS (Geographic Information System).

Chairman Burke said this is a high amount for a just a licensing fee and asked if it was typical. Director Davis said it is typical and other software that we use such as GIS cost \$15,000 per year.

Vice Chairman Haynie made a motion to approve the Cityworks annual license in the amount of \$33,000 and Secretary Smith seconded the motion. Motion passed unanimously.

VI. FINANCE REPORTS:

CFO Hornyak asked the Commission to be aware of the proposed dates at the bottom of page 15. (**April 28, 2021:** Rates and Consumption information in the financial packet. **May 26, 2021:** Budget Workshop 10am, Commission Meeting to follow. **June 23, 2021:** Public Hearing 5:00 pm (if needed)).

CFO Hornyak said she also wanted the Commission to be aware that she will be requesting a budget adjustment for the bad debt write-offs during the April 14th meeting. In March, an additional write off will take GMD over the budgeted amount for the year.

Commissioner Watts referenced page 19 (Other Income Detail), Septage Hauling, and asked how much is charged for that service. CFO Hornyak said GMD charges the septic tank haulers .04¢ per gallon. The haulers prepay the gallons and Wilson Creek measures when they dispose of the septic tank waste at the treatment plant. Commissioner Watts asked if the haulers did any kind of pretreatment. General Manger Chapman said part of GMD's consulting engineers' evaluation included a cost estimate for the installation of a septic receiving station at Wilson Creek. It was cost prohibitive at the time but it is something that we can use for evaluation and future consideration. General Manger said like all technology changes, it can come down and be an option in the future.

Commissioner Watts asked if the bugs were happy at West Alexander and if GMD determined what caused the damage. Director Rhodes said she has not received the results from the lab and that the lab just received the samples Monday. General Manager Chapman said the plant has recovered.

Commissioner Monaghan asked how the bacteria were reintroduced. General Manager Chapman said it was reseeded with activated sludge from Wilson Creek. Commissioner Monaghan asked how long did it take for the plant to recover. Director Rhodes said we reseeded on a Wednesday and by the weekend it was back to normal. Chairman Burke asked if the warmer temperature help. Director Rhodes said that it did and the overnight temperatures were in the fifties.

Commissioner Bush asked if GMD anticipated a fine from SCDHEC. General Manager Chapman said we have communicated to SCDHEC the situation. We have not heard anything back as far as enforcement actions. We have our pre-treatment enforcement plan

with SCDHEC and submitted the plan one-year ago and asked SCDHEC earlier today what was the status of that and their reply was it is still under review.

Chairman Burke referenced page 19 (Other Income Detail), December – Annual Billing of Ware Shoals is \$10.00. CFO Hornyak said that amount is correct. Chairman Burke asked if GMD was caught up on the inspection and tap fees. CFO Hornyak said we are getting that information now. The first few months, she did not think we would be able to get the exact detailed breakdown of the inspection and tap fees. We will be able to make a very good estimate.

Commissioner Monaghan referenced page 16 (Budget to Actual Report), Training is \$50,000 less than the previous year, and asked if there was a reason for that. General Manager Chapman said a lot of that is due to Covid-19 travel to WEFTEC which was cancelled. Some other conferences have been postponed. The SCEC (South Carolina Environmental Conference) that is usually in March is now in August. Commissioner Monaghan asked if training had resumed. General Manager Chapman said we have submitted reservations for the SCEC in August and started some on-line training to keep up the continuing education credits.

Commissioner Monaghan referenced page 22 (County Treasurer Funds), the remaining proceeds are \$7,333,621 and asked how will this be spent? General Manager Chapman said GMD is in the design phase of the treatment plant upgrades. Once those plans are approved by GMD we will apply for permits from SCDHEC, and then go to bidding and construction phases. We anticipate \$8 million, with some funds coming from reserves for West Alexander and Wilson Creek upgrades. This has already been approved by the Commission. CFO Hornyak said she just submitted a voucher for reimbursement for an estimated \$50,000 for the design phase.

Commissioner Monaghan asked what kind of meeting would be on April 28th and asked if the rate consultant, Darryl Parker, would be in attendance. General Manager Chapman said he will not be in attendance. The projections would be presented in 7-8 slides for budgeting purposes, along with rate scenarios and debt coverages. Commissioner Monaghan asked if the presentation had been reviewed by Darryl Parker. CFO Hornyak said not every year, and not this year, but we do plan on touching base with Mr. Parker on some things. General Manager Chapman said next year's proposed budget will probably have funds for a rate study.

After discussion it was agreed to meet on May 19th at 10:00am for the Budget Workshop and 1:30pm for the regular Commission Meeting. Chairman Burke said only one meeting in May could be a possibility.

Commissioner Watts asked CFO Hornyak if GMD was receiving any sewer revenue from Teijin. CFO Hornyak said we are billing every month and have been for the last four to five months. Commissioner Watts asked if CFO Hornyak would list Teijin's flows on the report that has Fuji and Ascend's information. CFO Hornyak said she would.

VII. Executive Session:

S.C. Code Ann., § 30-4-70(a)(2)- receipt of legal advice

Commissioner Bush made a motion to go into Executive Session for receipt of legal advice and Secretary Smith seconded the motion. Motion was unanimously approved.

After the Executive Session, the meeting was re-opened to the public and Chairman Burke stated there was nothing discussed in Executive Session that required action.

The meeting was adjourned.

Date

Byron W. Smith, Secretary