

**GREENWOOD METROPOLITAN DISTRICT  
MINUTES OF THE October 27th, 2021  
REGULAR MEETING**

The Regular Meeting of the Greenwood Metropolitan District Commission was held Wednesday, October 27th, 2021, at 3:00 p.m., in the Commission Room of Greenwood Metropolitan District's Emmett F. Brooks Facility, 110 Metro Drive, Greenwood, SC 29646.

**In Attendance:**

Commissioner Tim Burke, Chairman	Jeff Chapman	Roy Hemphill
Commissioner Byron W. Smith, Secretary	Lisa Hornyak	Donna Rhodes
Commissioner Henry Watts	DJ Miller	Marsha Meyer
Commissioner Mike Monaghan	Brian Waldrep	Maddy Brisher
Commissioner Art Bush	Lori Napper	John Wiseman
	Wayne Daniel	Tony Williamson

**I.** Chairman Burke called the meeting to order and gave the statement of compliance with the notification provisions of the Freedom of Information Act. Chairman Burke welcomed everyone in attendance.

**II. QUORUM:**  
Five of six Commissioners were present. Vice-Chairman Bob Haynie was not in attendance.

**III.** Commissioner Watts gave a word of prayer.

**IV.** Commissioner Burke stated the first item of business was to receive and open Request For Proposals (RFPs) for Hay Farming Services. He noted that only one RFP was received.

General Manager Chapman addressed Chairman Burke and stated since this is an RFP, that the Chairman would only need to open and read the name, and staff would evaluate the submittal. Attorney Hemphill stated that is correct as this is not a bid, per se. Chairman Burke stated the one and only submittal is from Will Culbertson of Waterloo, SC. Commissioner Monaghan asked what the bidder proposed. General Manager Chapman stated the proposal was put out for bidders to submit their qualifications and they would negotiate compensation. Chairman Burke stated that staff made a request for qualifications, not a bid proposal. Commissioner Monaghan asked why we did not ask for a bid. Attorney Hemphill stated he understood this to be an RFP and that the contractor should be giving us a proposal. Chairman Burke stated that is what was requested, so we would know contractors were qualified to do the job and that a proposal would be forthcoming. Chairman Burke stated this would be passed on to staff for evaluation.

45 V. Mr. John Wiseman of Greenwood Capital presented the July – September 2021, 3<sup>rd</sup> quarter  
46 financials (handouts provided to Commissioners). No questions were asked by the  
47 Commissioners.  
48

49 **VI. APPROVAL OF MINUTES:**

50 *October 13, 2021 – Regular Meeting Minutes*

51 Secretary Smith made a motion to approve the minutes. Commissioner Watts seconded the  
52 motion. The motion was unanimously approved.  
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54 **VII. BUSINESS:**

55 a. Chairman Burke noted the next agenda item was a request from Chief Financial  
56 Officer (CFO) Lisa Hornyak to transfer funds from the Operating Account. CFO  
57 Hornyak requested the transfer of \$1,020,000.00 to the Reserve Account,  
58 \$58,499.00 to the Capital Equipment Account and \$21,489.00 to the Impact  
59 (capacity fee) Account. Chairman Burke opened the floor for discussion.  
60 Commissioner Monaghan asked why we would transfer to the Impact Account.  
61 CFO Hornyak stated these are the impact fees we receive that are initially deposited  
62 in the Operating Account and then are transferred to the Impact Account to make  
63 sure the funds are segregated. She added that impact fees sometimes come through  
64 one check as is the case with the Greenwood CPW initially is deposited into the  
65 Operating Account.  
66

67 b. Chairman Burke requested a motion to transfer funds as requested. Commissioner  
68 Monaghan made the motion. Secretary Smith seconded the motion. The motion was  
69 unanimously approved.  
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71 **VIII. FINANCIAL REPORTS:**

72 CFO Hornyak noted on the County Treasurer Funds Activity Report, the numbers are draft  
73 numbers and that we are still finalizing numbers with the County.  
74

75 Commissioner Watts inquired if Fuji was still operating fully. CFO Hornyak stated we  
76 would expect to see a big decrease in flow in January and another in March/April. CFO  
77 Hornyak added that Teijin's flow should increase in November.  
78

79 **IX. OTHER BUSINESS:**

- 80 a. General Manager Chapman provided an update that the gearbox was received at  
81 Wilson Creek on October 20<sup>th</sup> and installation is scheduled for Thursday,  
82 10/28/2021.  
83 b. General Manager Chapman also notified the Commission that at WEFTEC Chicago  
84 this year (October 2021), our Operations Challenge Team came in 2<sup>nd</sup> Place Overall  
85 in Division 1, the highest level of competition. He added that Mt. Pleasant won  
86 First Place, adding that South Carolina was well represented at the national level.  
87 The team will be recognized for their achievement at the next Commission Meeting.  
88 He thanked the Commission for the opportunity for the team to compete.  
89 c. Commissioner Monaghan asked if we are holding safety classes and requiring  
90 everyone to sign in, and if so, how often. General Manager Chapman stated that we



91 do so on a monthly basis, adding that Jay Reynolds is our safety officer and that we  
92 have signed sheets and maintain those documents. Commissioner Monaghan  
93 reiterated the importance of the signed documents, noting that OSHA is particular  
94 about having the signatures. General Manager Chapman added that in addition to  
95 the safety officer and safety committee, we also have an Accident Investigation  
96 Committee. When an accident, injury or damage to property occurs, a committee  
97 headed by Tony Williamson investigates those to determine what happened and  
98 if/how it could be avoided in the future. Commissioner Monaghan added that if  
99 Finance classes are held, that signatures also be obtained for documentation  
100 purposes.  
101

102 **X. EXECUTIVE SESSION TO DISCUSS THE FOLLOWING:**

- 103 a. S.C. Code Ann., § 30-4-70(a)(2)- contractual and receipt of legal advice  
104 b. Following executive session, the Commissioners may return to Open Session to act  
105 on matters discussed in Executive Session.  
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107 c. Commissioner Watts made a motion to go into executive session for the above  
108 reasons. Secretary Smith seconded the motion. Motion was unanimously approved.  
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110 d. After the executive session, the meeting was re-opened to the public and Chairman  
111 Burke stated there was nothing discussed in executive session that required action.  
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113 e. The meeting was adjourned.

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117 Date 1/12/2022

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Byron W. Smith, Secretary

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