

<b>Job title</b>	Collection System Trainee
<b>Reports to</b>	Collections Foreman/Director

### **Job purpose**

Under general supervision, performs various tasks associated with the operation and maintenance, and repair of collection system components, roadways, and sidewalks.

### **Duties and responsibilities**

- Assists in performing the installation, maintenance, cleaning, repair and/or replacement of system components such as pipe, manholes, air/vacuum valve, etc.
- Assists in performing above ground physicals on collection system, rights-of-way, maintenance, verifying proper operation of air/vacuum valves, location of manholes, and assists in minor repairs as needed.
- Assists in cleaning collection system lines as part of the preventive maintenance program and in response to stoppages, using combination truck, jet trailer, mechanical power rodder, hand rodder, or other approved methods.
- Assists in cleaning grit chambers, wet well clarifiers and digesters, etc.
- Assists in installing infiltration and inflow monitoring equipment.
- Assists in monitoring smoke testing and dye testing operations.
- Assists in performing CCTV of collection system lines due to emergencies or as preventive maintenance.
- Assists in performing the maintenance and repair of streets, sidewalks, and curb sections, excavated areas, etc. as needed.
- Assists in clearing rights-of-way using tractor and bush hog, backhoe, chain saws, weed eaters, bush axes, chemicals, etc.
- Accepts training to learn operations and maintenance of various types of equipment and tools, which may include a Wacker tamp, service truck, tractors, asphalt roller, cement mixer, air compressor, pumps jack hammer, tapping machine, pipe cutters, metal detector, pipe locator, pressure gauges, various apparatus, carpentry tools, plumbing tools, mechanic's tools, various other hand and power tools, pipe saw, chain saw, weed eater, lawn mowers, spraying equipment, etc.
- Assists in traffic control at job site as needed.
- Performs backfilling, grading, and excavation as necessary.
- Digs holes and trenches as needed.
- Assists in forming, pouring, and finishing concrete and applying asphalt as needed.
- May perform minor carpentry and painting work as needed.
- Observes prescribed safety rules in the performance of activities and uses safety gear as required.
- Perform duties and responsibilities as necessary on an on-call basis after the normal shift has ended.
- Performs other duties as assigned.

### **Qualifications**

Education/Experience:

- High school diploma, GED, or equivalent; required.
- Wastewater/sewer maintenance preferred.

Certifications:

- Must possess a valid driver's license.
- Must obtain a CDL license within 6 months of hire.